



2017 Affiliation Application & Competition Nomination Form

Please complete and return Via Email Only to Craig Eason ceason123@optusnet.com.au and Shane Robbie shane@rockdoc-expl.com.au by Monday 20 February 2017.

The nomination fee of \$250.00 is also due by 20 February 2017 - to be paid separately by credit card, cheque or EFT. The nomination fee will be deducted from the affiliation fee of \$385.00 which will be payable by 22 May 2017. An invoice will be sent to your club once the 2017 Competition has been finalised and your nomination accepted by the Committee.

For new clubs and existing clubs adding teams to the competition, a Security Bond of \$500.00 for the first team plus \$250.00 for each additional team must be paid by 20 February 2017.

Please note that completing the Affiliation and Competition Nomination Form does not guarantee entry into the 2017 competition.

Please complete all sections in full.

SECTION 1:

Name of Club: _____

Incorporated: YES / NO (please indicate) _____

Club Website Address: _____

Club Postal Address: _____

Home Ground: _____
(name and address)

Playing Strip Details: For details of QRU branding regulations for on-field apparel – all competitions,
See Appendix 4

Jersey Design & Colour: _____

Shorts Colour: _____

Socks Design & Colour: _____

SECTION 2:

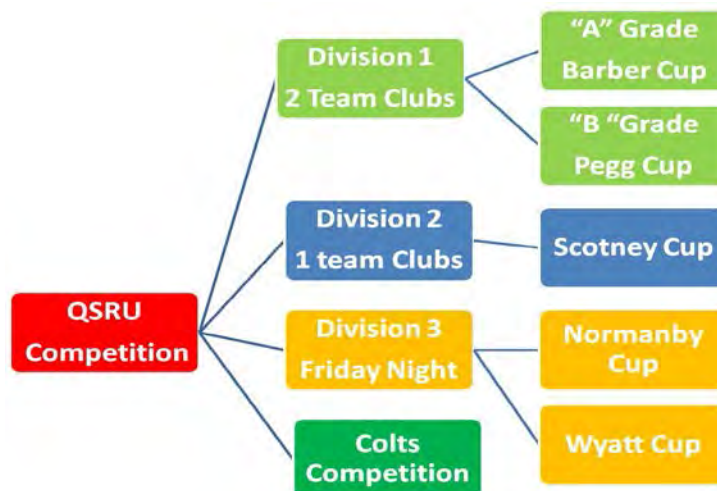
President's Name: _____ **Club Contact's Name:** _____
Phone (mobile): _____ **Phone (mobile):** _____
Email: _____ **Email:** _____
Secretary's Name: _____ **Treasurer's Name:** _____
Phone (mobile): _____ **Phone (mobile):** _____
Email: _____ **Email:** _____

SECTION 3:

Team Nomination:

Division	Grade	No. of Teams	Normal Competition Day/Time
Division 1 (Must nominate a team in each Grade)	Barber Cup		Saturday - 3.00 pm
	Pegg Cup		Saturday - 1.30 pm
	Under 19 (Colts)		Saturday - Not Before 12 noon
Division 2	Scotney Cup		Saturday - Not Before 12 noon
Division 3	Normanby Cup		Friday - 8.00 pm
	Wyatt Cup		Friday - 6.30 pm

The proposed structure for the 2017 is as below:



SECTION 4:

Requested Playing Times and Field Allocation:

Division	Grade	Time	Field Name / Number
Division 1	Barber Cup	3.00 pm	
	Pegg Cup	1.30 pm	
	Under 19 (Colts)		
Division 2	Scotney Cup		
Division 3	Normanby Cup	8.00 pm	
	Wyatt Cup	6.30 pm	

SECTION 8:

Competition Participation Agreement:

Name of Club: _____

A Club participating in the Queensland Suburban Rugby Union (QSRU) Competition, in consideration of the QSRU permitting it to participate in such a competition in the year 2017, hereby acknowledges and undertakes as follows:

1. That it will at all times be bound by the provisions of the 2017 Competition Rules (Appendix 1), 2017 QSRU Competitions Participation Agreement (Appendix 2), ARU Code of Conduct plus Expectations of Behaviour Guidelines (Appendix 3), all iRB, ARU, QRU and QSRU Policies and By-Laws and this agreement made hereunder.
2. That it will at all times accept, subject to the Appeals provision provided for in the 2017 Competition Rules, the decisions of the QSRU Management Committee or any Sub-Committee thereof.
3. That it will not permit any player to play for it in the 2017 QSRU Competition who is not registered with Australian Rugby Union as referred to in clause 8.1(a) of the 2017 Competition Rules of the QSRU.
4. That if any player, coach, member or official is suspended or expelled by QSRU it will cease to utilize such person as the case may be during the period of suspension or expulsion from the date of such suspension or expulsion.

The Committee of the _____ **Rugby Club** has read the above 2017 QSRU Competitions Participation Agreement and agrees to be bound by this agreement.

SECTION 9:

Code of Conduct:

The ARU Code of Conduct for clubs, members, players, coaches, officials and supporters is to be read in conjunction with the 2017 Competition Rules of the Queensland Suburban Rugby Union Inc (QSRU).

Your Club must affirm the ARU Code of Conduct and return the completed QSRU Competitions Participation Agreement before it will be allowed to play in a QSRU Competition.

A member, player, coach or official shall not at any time act in a manner detrimental towards the game of rugby union.

The Club shall take all reasonable steps to ensure that members, players, coaches, officials or spectators do not act in a manner detrimental towards the game or spirit of rugby union.

During the course of or after a match under the jurisdiction of the QSRU, a member, player, coach, official, supporter and any other person associated with a QSRU Club shall not abuse or address a referee or assistant referee in insulting terms, or act in a provocative manner towards a referee or assistant referee.

2017 QSRU Competitions Participation Agreement and ARU Code of Conduct affirmed by:

Name: _____ Position at Club: _____

APPENDIX 1

2017 QSRU COMPETITION RULES

2017 Competition Rules
will be sent out once they have been approved.

APPENDIX 2

2017 QSRU COMPETITIONS

PARTICIPATION AGREEMENT

2017 QSRU Competitions Participation Agreement
will be sent out once it has been finalised.

APPENDIX 3

ARU CODE OF CONDUCT

plus

EXPECTATIONS OF BEHAVIOUR GUIDELINES

Code of Conduct By-Laws

1 Interpretation

In these By-Laws:

“**ARU**” means the Australian Rugby Union Limited;

“**Bookmaker**” means a person or organisation in the business of receiving, negotiating, or settling bets;

“**Competition**” means any match played as part of a structured competition or series, a trial match, a friendly match, a match against a visiting team from another union or matches, trials or any other competitions involving a Rugby Body;

“**game**” means rugby football;

“**Laws of the Game**” means the Laws of the Game of the International Rugby Board;

“**match**” means a rugby football match;

“**Member Union**” means a union in membership of the ARU;

“**officer**” means a director, other officer or employee of the Rugby Body;

“**participant**” means a player (including an amateur or non-contract player), a referee, touch judge or other match official, a selector, coach, trainer, manager or other team official, or an individual involved in the organisation, administration or promotion of Rugby Football including a director, other officer or employee of a Rugby Body;

“**Rugby Body**” means the ARU, any Member Union or Affiliated Union of the ARU, or any Rugby Union, Club or other body in membership with or affiliated to a Member Union or Affiliated Union;

“**Rugby-related conduct**” includes behaviour which occurs outside the playing enclosure that may damage the image of the game or which may impair public confidence in the integrity and good character of participants, including, but not limited to, conduct during travel to or from either matches or authorised tours (whether within Australia or overseas), conduct when on tour, conduct at rugby functions and promotional events and other conduct where a participant is involved in activities connected with the ARU or its sponsors;

words in the singular include the plural and vice versa; and

a reference to a gender includes the other genders.

2 Object of these By-Laws

The ARU is committed to promoting and strengthening the positive image of the game and its participants in Australia. In light of this commitment, the Code of Conduct seeks to establish standards of performance and behaviour to ensure that participants act in a professional and proper manner and to ensure that the game is played and conducted with disciplined and sporting behaviour. The Code of Conduct also seeks to deter all on-field and rugby-related conduct that could damage the game by impairing public confidence in the honest and orderly conduct of matches and competitions or in the integrity and good character of participants. In addition, these By-Laws seek to ensure that every participant is liable to effective sanctions if they are found to have breached the Code of Conduct.

3 Code of Conduct

All participants in the game are bound:

- (a) not to bet or otherwise financially speculate, directly or indirectly, on the outcome or on any other aspect of a match or Competition which he or she is either involved in (whether as a player, official or in any other capacity) or connected to;
- (b) not to throw or fix a match, try to achieve a contrived outcome to a match or a Competition, or otherwise influence improperly the outcome or any other aspect of a match or a Competition;
- (c) not to provide information to a Bookmaker about a match or any aspect of a match which he or she is either involved in (whether as a player, official or in any other capacity) or connected to;
- (d) not to seek or accept a bribe or other benefit to do anything mentioned in sub-paragraphs (b) and (c);
- (e) to report immediately to the Managing Director and Chief Executive Office of the ARU in writing any offer of a bribe or other benefit to do anything mentioned in paragraph (b) and (c) or any attempt by any other person to do anything mentioned in paragraphs (a) or (d);
- (f) to promote the reputation of the game and to take all reasonable steps to prevent the game from being brought into disrepute;
- (g) not to engage in any Doping Practice as defined in the ARU's Doping By-Laws;
- (h) to comply with the ARU's Safety Directives for Referees, Coaches and Players;
- (i) not to repeatedly breach the Laws of the Game, including but not limited to, the Laws of the Game relating to Foul Play or Misconduct;
- (j) to accept and observe the authority of a referee, touch judge or other match official;
- (k) not to abuse, threaten or intimidate a referee, touch judge or other match official, whether on or off the field, or a selector, coach, manager or other team official;
- (l) not to show unnecessary obvious dissension, displeasure or disapproval, whether on or off the field, towards a referee, touch judge or other match official, his or her decision or generally following a decision of a match official;
- (m) not to use crude or abusive language or gestures towards referees, touch judges or other match officials or spectators;
- (n) not to do anything which is likely to intimidate, offend, insult or humiliate another participant on the ground of the religion, sexual orientation, disability, race, colour or national or ethnic origin of the person;
- (o) not to conduct themselves in any manner, or engage in any activity, whether on or off the field, that would impair public confidence in the honest and orderly conduct of matches and competitions or in the integrity and good character of participants; and
- (p) not to do anything which adversely affects or reflects on or discredits the game, the ARU, any Member Union or Affiliated Union of the ARU, or any squad, team, Competition, tournament, sponsor, official supplier or licensee, including, but not limited to, any illegal act or any act of dishonesty or fraud.

4 **Officers of a Rugby Body**

An officer must, in relation to the Rugby Body of which he or she is an officer:

- (a) act in good faith and in the best interests of the Rugby Body;
- (b) avoid all conflicts of interest between:
 - (i) the interests of the Rugby Body; and
 - (ii) his or her own interests or the interests of any other person, including another Rugby Body; and
- (c) not disclose to any person or use for his or her own purposes confidential information obtained as a result of the officer's relationship with the Rugby Body, including but not limited to deliberations of the board of directors or other governing organ of the Rugby Body.

5 **Duty to Comply**

Each Member Union and each Affiliated Union is obliged:

- (a) to comply with, and to require Rugby Unions, Clubs and other bodies and persons in membership with it or affiliated to it to comply with, these By-Laws; and
- (b) to adopt procedures for monitoring and disciplining breaches of the Code of Conduct approved by the ARU and notified to the Member Union and Affiliated Union from time to time for monitoring compliance with, and imposing sanctions for breaches of, these By-laws by participants under its jurisdiction or the jurisdiction of Rugby Unions, Clubs and other bodies in membership with it or affiliated to it.

A person may be an officer of more than one Rugby Body, in which case it is important for the person to distinguish the separate capacities in which he or she acts as an officer; for example, a director of the ARU, when acting in that capacity, must act in the best interests of the ARU in preference to the interests of any other Rugby Body of which he or she is an officer.

**APPENDIX TO THE CODE OF CONDUCT
PROCEDURES FOR MONITORING AND DISCIPLINING
BREACHES OF THE CODE OF CONDUCT**

1. Introduction

The following procedures have been established in order to assist in providing uniform disciplinary procedures for alleged breaches of the Code.

2. Definitions and Interpretation

In this Appendix:

Code means the Code of Conduct By-Laws;

Committee means the Conduct Committee constituted by a Rugby Body to investigate and conduct hearings in the name of the ARU in relation to alleged breaches of the Code and to impose sanctions, as constituted by the Rugby Body for the time being and for the purpose of hearing a particular matter;

Contract Participant means a participant who is currently receiving, or has received, Material Benefit;

Guidelines means any guidelines issued by the ARU in relation to these Procedures;

Managing Union means a Member Union which organises and supervises a particular competition or competitions;

Material Benefit means money, consideration, gifts or other benefits given to a participant in respect of such participant's participation in the game;

Principal Rugby Body Representation means the General Manager or President of the Rugby Body, or person acting in a similar or equivalent role;

Procedures means these Procedures for Monitoring and Disciplining Breaches of the Code of Conduct;

Senior legal practitioner means a person who is admitted to practice law in Australia and who at least [ten/five] years experience in legal practice;

State Union means the highest level Managing Union in any State or Territory where an alleged breach of Code occurs (eg. The NSWRU, QRU or ACTRU); and

Tribunal means the Conduct Tribunal established under clause 10 of these procedures as constituted by the ARU from time to time.

Where words appearing in these Procedures have been interpreted or defined in the Code, the Code interpretation or definition shall apply;

Words in the singular include the plural and vice versa; and

A reference to a gender includes the other genders.

3. Conduct Committees

3.1 Each Rugby Body must establish a Conduct Committee, which will have power to act in the name of the ARU to determine all alleged breaches of the Code by participants under its jurisdiction.

3.2 For the purposes of clause 3.1 where the Rugby Body is a:

- a. Club; where the alleged breach does not occur at a Competition and the participant against whom the breach is alleged usually plays for, or is connected to the club, the club will be the Rugby Body for the purpose of this Code;
- b. A Managing Union; where the alleged breach occurs at a Competition organised by the Managing Union will be the Rugby Body for the purpose of this Code.

3.3 Each committee shall consist of 3 participants of the Rugby Body nominated by the Principal Rugby Body Representative. The principal Rugby Body Representative may nominate themselves to be a participant on the Committee. One of the three participants must be appointed as Chairperson.

4 Alleged Breaches of the Code

4.1 Where the Rugby Body is notified by a participant, or for any other reason believes, that a participant under its jurisdiction may have acted in breach of the Code, it must, in a timely manner, notify:

- a. the participant in respect of whom a breach has been alleged;
- b. the relevant committee,
- c. the State Union; and
- d. the ARU,

of the nature of the alleged breach.

4.2 The notification required by clause 4.1 must be the way of a standard Code of Conduct Notification Form and must include particulars of the alleged breach.

4.3 Subject to clauses 8 and 9 the committee:

- a. must investigate the alleged breach of the Code;
- b. may impose a disciplinary measure, in accordance with the Guidelines, taking into account any relevant aggravating or mitigating circumstances; and
- c. must prepare a written statement of its factual findings, decision and reasons and provide copies of that statement to:
 - i. the participant in respect of whom a breach has been alleged;
 - ii. the relevant rugby body;
 - iii. the State Union; and
 - iv. the ARU

4.4 The investigation referred to in the clause 4.3a must be commenced as soon as reasonably practicable after the Committee receives notification of the alleged breach under clause 4.1.

4.5 A Committee will have power to regulate its own procedure. Subject to its obligation to give proper consideration to the matter before it, a Committee should generally conduct hearings with as little formality, and with as much expedition, as is permitted by the nature of the matter.

5 Alleged breach by Contract participant

- 5.1 Where a Rugby Body becomes aware of an alleged breach of the Code by a Contract Participant under its jurisdiction, in addition to the obligations contained in clause 4, the Rugby body must ensure that the Chairperson of the relevant Committee is a Judge, a retired Judge or a senior legal practitioner with preference to be given to persons who have previous experience in proceedings relating to Rugby matters.

6 Appeal

- 6.1 Subject to clause 6.5, a participant against whom a Committee has made an adverse finding pursuant to clause 4.3, may appeal to the Committee of the State Union against the decision, including any disciplinary measure imposed.
- 6.2 Written notification of an appeal under 6.1 must be received by the secretary of the State Union within five business days of the making of the adverse finding.
- 6.3 A State Union which receives notice of an appeal against the decision of a Committee must notify the ARU of that appeal within 2 business days of receiving such notice.
- 6.4 Subject to clauses 8 and 9, the State Union, on the expiry of seven business days from the receipt of notification of the appeal under 6.2:
- a. may refuse to hear the appeal;
 - b. may conduct a fresh investigation of the alleged breach of the Code, however it may have reference to documents prepared by a Committee in the course of the initial investigations into the alleged breach;
 - c. may confirm, modify or dismiss the decision of the Committee;
 - d. may confirm, modify or dismiss the disciplinary measure imposed, provided that any change to the disciplinary measure imposed takes into account the Guidelines and any relevant aggravating or mitigating circumstances;
 - e. must make a statement in writing stating its findings of fact, reasons and decision and send copies of that statement to the relevant participant, the Rugby Body and the ARU.
- 6.5 Any appeal against an adverse finding made by the committee of a State Union must be made to the Tribunal adopting the same procedures set out in 6.1 to 6.4 above save for the substitution of “State Union” with “ARU”.

7 Further particulars of alleged breach

- 7.1 If requested by the ARU, a Rugby Body must send to the ARU a report detailing further particulars of the alleged breach of the Code.
- 7.2 The report in 7.1 must:
- a. be in writing;
 - b. provide any information requested by the ARU; and
 - c. provide any other information that the ARU would reasonably need to make an informed assessment of the nature and severity of the alleged breach of the Code.

8 State Union Intervention and Representation

- 8.1 Subject to clause 9, where the State Union receives notification of an alleged breach of the Code by a participant, either from a Rugby Body under clause 4.1 or from any other source the State Union has the right to:
- a. declare that the procedure referred to in clause 4.3 must be conducted by the Committee of the State Union if, in the opinion of the State Union, the alleged breach of Code negatively affects, or has potential to negatively affect, the image of the State Union or the game of Rugby; or
 - b. appoint a representative to the Committee required to conduct the procedure under clause 4.3, in place of the committee member that would otherwise sit. If there is any dispute, the State Union may determine which Committee member is to be replaced by the State Union representative; or
 - c. be given the opportunity to be heard by the Committee;
- 8.2 The State Union must notify the Committee from whom the State Union received notification under clause 4.1 of its decision whether to exercise the rights in paragraphs a., b. or c. within **[seven days]**.
- 8.3 No decision, with the exception of an interim decision, can be made before the Committee has received the notice in paragraph 8.2.

9 ARU Intervention and Representation

- 9.1 Where the ARU receives notification of an alleged breach of the Code by a participant, either from a Rugby Body under clause 4.1 or from any other source the ARU has the right to:
- a. declare that the investigation must be conducted by the Tribunal if, in the opinion of the ARU, the alleged breach of the Code negatively affects, or has potential to negatively affect, the image of the ARU or the game of Rugby; or
 - b. appoint a representative to the Committee required to conduct an investigation under clause 4.3, in place of an existing Committee member that would otherwise sit. If there is any dispute, the ARU may determine which Committee member is to be replaced by the ARU representative; or
 - c. be given the opportunity to be heard by the Committee.
- 9.2 The ARU must notify the committee from whom the ARU received notification under clause 4.1 of its decision whether to exercise the rights in paragraphs a., b. or c.
- 9.3 No decision, with the exception of an interim decision, can be made before the Committee has received the notice in paragraph 9.2.
- 9.4 Where the ARU receives notification of an appeal to a State Union under clause 6 the ARU has the right to:
- a. declare that the procedure referred to in clause 4.3 must be conducted by the Tribunal if, in the opinion of the ARU, the alleged breach of the Code negatively affects, or has potential to negatively affect, the image of the ARU or the game of Rugby; or

- b. appoint a representative to the Committee required to conduct an investigation under clause 4.3, in place of an existing Committee member that would otherwise sit. If there is any dispute, the ARU may determine which Committee member is to be replaced by the ARU representative; or
 - c. be given the opportunity to be heard by the Committee.
- 9.5 The ARU must notify the Committee hearing the appeal of its decision whether to exercise the rights in paragraphs a., b. or c.
- 9.6 No decision, with the exception of an interim decision, can be made before the Committee has received the notice in paragraph 9.5.
- 9.7 At all times the rights of the ARU under this clause 9 supersede those of a State Union under clause 8. The exercise by the ARU of the rights provided by this clause 9 preclude the exercise or operation by a State Union of the rights provided by clause 8.

10 Establishment of Conduct Tribunal

- 10.1 The ARU will establish from time to time a Tribunal to investigate and conduct hearings in relation to alleged breaches of the Code, to impose appropriate sanctions where the Tribunal finds that a breach has occurred, and to hear appeals from the Committee of a State Union.
- 10.2 The Tribunal will consist of three members, to include:
 - a. as the Chairperson, a Judge, retired Judge or senior legal practitioner. Preference will be given to a person with prior experience in related to Rugby matters;
 - b. two other members to be selected in the ARU's absolute discretion.
- 10.3 The Tribunal will have power to regulate its own procedure. Subject to its obligation to give proper consideration to the matter before it, the Tribunal should generally conduct hearings with as little formality, and with as much expedition, as is permitted by the nature of the matter.
- 10.4 The Tribunal will be the forum for the investigation, hearing the disciplinary of any alleged breach of the Code by the Contract Participant employed by the ARU during the term of that Contract Participant's employment. The Tribunal will also be the forum for the investigation, hearing and discipline of any Contract Participant employed to play with any Australia Super 12 team during the course of the Super 12 (or any successor competition).

11 Review of Committee decision by Tribunal

- 11.1 In addition to the Tribunal's role under clause 10, the Tribunal may, at the request of the ARU, review the decision of any Committee.
- 11.2 The Tribunal:
 - a. may conduct a fresh investigation of the alleged breach of the Code, however it may have reference to documents prepared by a Committee in the course of the initial investigations into alleged breach;
 - b. may confirm, modify or dismiss the decision of the Committee;

- c. may confirm, modify or dismiss the disciplinary measure imposed, provided that any change to the disciplinary measure imposed takes into account the Guidelines and any relevant aggravating or mitigating circumstances;
- d. must make a statement in writing stating its finding of fact, reason and decision and send copies of that statement to the relevant participant, the Rugby Body and the ARU.

12 Compliance

- 12.1 All Rugby Bodies and participants are deemed to have full knowledge of these procedures and any Guidelines in relation to these Procedures.
- 12.2 A Rugby Body must ensure it complies with the Procedures and Guidelines and must take reasonable steps to inform each participant under its jurisdiction of the terms of the Procedures and Guidelines.
- 12.3 A Rugby Body or participant who fails to comply with these Procedures and Guidelines is liable to sanctions from the ARU.

13 General

Each Rugby Body will be responsible for all costs associated with establishing a Committee, conducting investigations and hearings.

**As of 16 November 2015*

Expectations of Behaviour Guidelines

The Expectations of Behaviour Guidelines are a simple outline for parents, teachers, coaches and players to ensure everyone is given the opportunity to enjoy the game to the maximum level. Rugby has always been a game that prides itself on fair play and enjoyment for all, so please adhere to these guidelines to ensure this continues.

For further information, please go to www.rugby.com.au/communityrugby

These guidelines have been developed to:

- Maintain the elements of enjoyment and satisfaction in Rugby;
- Make adults aware that young people play to satisfy themselves and not necessarily to satisfy adults or members of their own peer group;
- Improve the physical fitness of youth by encouraging participation in Rugby by making it attractive, safe and enjoyable for all young people; and
- Constantly remind administrators, coaches, teachers, referees and parents that Rugby must be administered, taught and provided, for the good of those young people who wish to play the game. It is their game.

Players

- Play for enjoyment, not just to please your parents, teacher or coach.
- Play by the laws of the game.
- Never argue with the referee's decision. Let your captain or coach ask any necessary questions.
- Control your temper – no 'mouthing off'.
- Work equally hard for yourself and for your team. Your team's performance will benefit and so will your own.
- Be a good sport. Applaud all the good play, whether it is done by your team or your opponent.
- Shake hands with all of the opposing team at the conclusion of the match, and clap them off in the spirit of good sportsmanship.
- Treat all players as you yourself would like to be treated. Do not interfere with, bully or take advantage of any player.
- Treat everyone equally regardless of sex, disability, ethnic origin or religion.
- Remember that the goals of the game are - to have fun, improve your skills and feel good.
- Co-operate with your coach, teacher, team mates, referee and opponents, for without them you do not have a game.

Parents/Spectators

- Remember that young people are involved in Rugby for their enjoyment, not yours.
- Encourage your children to play by the laws.
- Teach young people that honest effort is as important as victory so that the result of each game is accepted without undue disappointment.
- Remember that young people learn best by example. Applaud good play from both teams.
- Do not publicly question the referee's judgement and never his/her honesty.
- Support all efforts to remove verbal and physical abuse from the game.
- Recognise the importance of volunteer coaches, teachers and referees. They give their time and resources to provide a game for young participants.

Coaches/Teachers

- Be reasonable in your demands on the young player's time, energy and enthusiasm.
- Teach your players the laws of the game and for them to play within the laws.
- Ensure that all players get a game. The 'just average' players need and deserve equal time.
- Remember that young people play for fun and enjoyment and that winning is only a part of it. Never ridicule the players for making errors or losing a game.
- Be professional and accept responsibilities for your actions.
- Display high standards in language, behaviour, manner, dress, punctuality and preparation.
- Develop team respect for the ability of opponents, as well as the judgement of referees and opposing coaches.
- Discourage excessive talk on the field.
- Insist on a disciplined approach by the players.